

**Minutes of the Waukesha County Criminal Justice Collaborating Council
Executive Committee
April 20, 2009**

Judge Davis called the meeting to order at 12:04 p.m.

Present: Judge Mac Davis (Chair), Dan Vrakas, Sam Benedict, Peter Schuler, Jim Dwyer

Absent: Brad Schimel

Also present: Rebecca Luczaj, Karen Phillips, Vanessa Allen, Melissa Kovach

Approval of Minutes from March 17, 2009 Meeting

The minutes of March 17, 2009, were approved without objection.

Consideration of Alcohol Treatment Court Fee Implementation

Vrakas complemented Luczaj and everyone involved for coming up with this plan to enable the Alcohol Treatment Court to continue.

Luczaj talked about the suggestion of adding another tier for the higher income levels. The Health & Human Services and Judiciary & Law Enforcement Committees discussed it; however, it was agreed that fee tier model will be implemented as is and could be reevaluated in January.

Dwyer arrived at 12:09 p.m.

Schuler agreed with implementation of the proposed fee tier model and reconsidering it at a later time, if necessary. Davis stated his concern about how imposing this additional fee might have an adverse effect on the collection of other court fines and costs.

MOTION: Schuler moved, second by Dwyer, to approve the ACT Fee Model as presented. Motion carried unanimously.

Discuss and Consider SAMHSA Grant Application

Luczaj reviewed the handout titled *2009 CJCC SAMHSA Grant Application Overview*. The intent of the grant is to expand substance abuse treatment capacity in adult drug courts. The amount of the grant is up to \$300,000 a year for a three-year period (for a total of \$900,000); no match is required. Priority for the use of the funding must be given to addressing gaps in the existing continuum of treatment, combining the sanctioning power of treatment court with effective treatment services.

Luczaj reviewed the summary of the proposal as outlined:

- Increase capacity by accepting 4th OWI offenders
- Hire two additional case managers
- Purchase of outpatient "treatment slots" in advance
- Inclusion of an evaluation component
- Supportive services covering miscellaneous expenses
- Travel expenses to attend required meetings/conferences for on-going technical assistance and professional development.

MOTION: Dwyer moved, second by Schuler, to approve the SAMHSA Grant application. Motion carried unanimously.

Discuss Byrne Grant Public Policy Forum Contract Specifics

Davis introduced Vanessa Allen and Melissa Kovach of the Public Policy Forum. If the grant is obtained, the CJCC would contract with the Public Policy Forum (PPF) for ongoing technical assistance. The PPF currently researches evidence-based best practices, analyzes current processes to examine efficiencies and evaluates programs for effectiveness for the CJCC of Milwaukee. The support would create a mechanism to share information on effective criminal justice strategies and strengthen the work of both CJCCs.

Luczaj explained that she met with Rob Henken and Allen on April 9 to discuss some of the specifics of the grant. Henken has indicated that even though funds would not be expected until October, the PPF would be willing to come on board sooner. Luczaj added that the governor has already awarded the full dollar amount to the City of Waukesha at a recent press conference, so it appears the grant will be awarded.

Luczaj questioned whether any legality would prohibit starting the contract before the grant is received. The PPF would not expect any compensation for beginning early. Allen offered that their staff would begin attending CJCC meetings, as well as the strategic planning session, to get a head start. Davis agreed that since the CJCC meetings are public meetings, there would be no problem with the PPF staff attending. He advised that the Committee begin to prioritize and select one or two projects for the PPF to work on. Perhaps by the first CJCC Executive Committee meeting after the strategic planning session the projects could be selected for approval.

Benedict requested some written information/brochures about the PPF. Allen and Kovach agreed to provide additional information to the Committee. Information is also available at the PPF website, publicpolicyforum.org.

Luczaj stated that the PPF will try to generate dollar for dollar match for this grant funding. Henken wanted to know if the CJCC would agree to the PPF acknowledging any supporters that contribute toward the matching funds for the project on any reports that they produce. No opposition was expressed.

Discuss Future Policy on Formal CJCC Endorsements

Luczaj stated this topic came up recently when Marcia Jante drafted the brochure for the upcoming UW Extension Educational Forum that included an endorsement of the Waukesha County CJCC. When Luczaj informed Davis, he indicated that the Executive Committee should have an opportunity to express their opinions on CJCC endorsements.

Davis expressed concerns about expending the credibility of the CJCC without knowing the speakers and their points of view. Dwyer agreed that there should be a policy developed for the future. Schuler suggested that the Education and PR Committee could be assigned the task of developing such a policy. Discussion continued regarding the specific requirements for requests for endorsements. Information submitted should include content information, including a summary of the presentation, a description of the event, and the names and biographies of the speakers. The Education and PR Committee would then review and evaluate the submission before sending it to the Executive Committee for final approval.

Luczaj stated the Education and PR Committee is meeting later this month and she would agendaize this issue.

Update on Strategic Planning Preparation

Davis stated that he, Dwyer and Luczaj met with the facilitator, Jan Wilberg, a few weeks ago to prepare for the upcoming Strategic Planning Session on May 18. He stated that participants may have an assignment to work on to prepare in advance of the session. Forty-one participants have confirmed attendance to date. With still about a month to prepare, everything is on-track.

Luczaj said that she and Wilberg will go to WCTC to check out the technical availabilities at the facility. Wilberg wants it to be as interactive as possible; Jante has offered the use of new interactive devices recently purchased by the UW-Extension Office. For a portion of the session, the participants will be assigned to small groups, and one person in each group will record input from the group on a laptop computer. Schuler offered a member of his staff to assist in recording the information. Luczaj asked Dwyer for assistance from the County Board staff. Dwyer stated he would need to check their meeting schedule and staff availability on that day.

Next CJCC Executive Committee Meeting:

- Monday, May 11, 2009 @ 8:30 am, Room C179

The meeting adjourned at 12:43 p.m.